

# SYLLABUS 2026

## SHORTHAND Syllabus 2026

Sub-Committee: Mrs J E De Jersey (Coordinator), Tel 245590  
Mrs A Setters

ADJUDICATORS: Shorthand - Mrs A Setters

ENTRYFEES:

ENTRIES:	Under 18 years	£2.00
Class 751	18 and over	£3.00 per entry

Contact Mrs J E De Jersey, Tel 245590  
by Saturday 24 January 2026

752

753 40 wpm OPEN (3 min)

Honours certificate - maximum 3 errors;

Merit certificate - 4 errors

Transcription time: 30 minutes

754 THE LEADBEATER CUP - 50 wpm OPEN (3 min)

THE PROGRESS CUP - 60 wpm OPEN (3 min)

Honours certificate - maximum 3 errors;

Merit certificate - 4 or 5 errors (50 wpm); 4-6 errors (60 wpm)

Transcription time: 30 minutes

755 THE VALENTINE TROPHY - 70 wpm or 80 wpm OPEN (3 min)

Honours certificate - Maximum 4 errors (70 wpm); 5 errors (80 wpm)

Merit certificate - 5-7 errors (70 wpm); 6-8 errors (80 wpm)

Transcription times: 70 wpm - 30 minutes; 80 wpm - 40 minutes

THE GUERNSEY CHESS CLUB CUP - 90 wpm or 100 wpm OPEN

Dictation: 90 wpm - 3 min; 100 wpm - 3 min

Honours certificate - Maximum 6 errors (90 wpm); 8 errors (100 wpm)

Merit certificate - 7-9 errors (90 wpm); 9-12 errors (100 wpm)

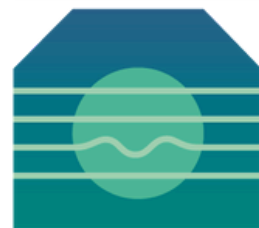
Transcription times: 90 wpm - 40 minutes; 100 wpm - 45 minutes

THE UNITED CLUB CUP - 110+ wpm OPEN (3 min)

Honours certificate - 98% accuracy

Merit certificate - 96% accuracy

Transcription time: 1 minute for every 10 words dictated



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## SHORTHAND REGULATIONS:

Competitors may enter for one or two consecutive speeds by paying the correct entry fee.

In the event of a competitor placing first in more than one speed that competitor will be awarded the cup for the higher speed only (provided the required minimum standard has been achieved) - and the cup awarded in the class at the lower speed in which that competitor also placed first will be awarded to the next best competitor in that class (again provided the required minimum standard has been achieved).

A person who has won a trophy MAY NOT compete at that SPEED again.

The dictation to be read with "full stops" and "Paragraph" dictated. Therefore, if they are not as dictated, they will be classed as an error. Although shorthand notes must be submitted with the transcription, they will not be marked. Transcriptions may be hand written or word processed.

